Job Readiness and Employment Services

Age Requirements 18 and over Family No Intake Contact Email caa@wjccactionagency.org Intake Process Call the office **Provider Refer** Yes Self Refer Yes Advancing Community Excellence (ACE) https://www.wjcc-caa.org/ https://www.facebook.com/WJCCActionAgency/ https://twitter.com/WJCC CAA Main (757) 229-9332 7489 Richmond Road, #515 23127 VA **United States** Monday: 8:00 am-12:30 pm Tuesday: 8:00 am-4:30 pm Wednesday: 8:00 am-4:30 pm Thursday: 8:00 am-4:30 pm Friday: 8:00 am-4:30 pm Saturday: Closed Sunday: Closed Languages Spoken English

Advancing Community Excellence (ACE) Job Readiness Training includes a range of services designed to prepare participants for job searching and employment. Services may include basic computer training, education, and resume preparation. The program also helps clients prepare for work by providing workshops in workplace behavior and dress and interviewing skills. Participants are adults and youth who are unemployed or underemployed and who need assistance in developing the skills needed to find and maintain employment that pays living wages.

Program highlights include intensive case management, assessment and employability planning, supportive services, job readiness activities and training, job search, educational activities, work experience through volunteer on the job training, job development and placement and outreach and intervention processes designed to increase program participation.

Service Area(s) James City County

Poquoson City

Winchester City

York County Email prepacademy@wjccactionagency.org